**5th Grade PROCEDURES AND RULES**

* Enter the room in the morning or in the afternoon, with a smile and a great attitude! Every day is a blessing!
* Walk quietly to your seat and get ready for class routine. Be sure to look at the checklist on the board to make sure you have all the books and supplies you will need for the day.
* Turn in your HOMEWORK AT 8:00 to your homeroom.
* Get all materials ready and then read until it is time to switch.

PLEASE DO NOT TALK DURING ANNOUNCEMENTS. STOP WHATEVER YOU ARE DOING AND LISTEN.

* Write your heading every time you begin a paper. Write your name and your number and class (example 5T, 5C, or 5L).
* Graded papers will be sent home each Monday in a folder. If Monday is a holiday, it will be sent home on Tuesday. This will contain a red sheet for your parent to sign. Your conduct sheet will also be sent home in this folder for your parent to sign.
* During work time, you may get up to sharpen your pencil without the teacher’s permission. However, you may not leave the room without permission. Do not sharpen your pencil while the teacher is teaching.
* Whenever you finish your work early, read an AR book or work on another assignment quietly.
* Please do not remove paperback books without permission. Also, do not open and remove any items from the teacher cabinets, shelves, or drawers without permission.
* Raise your hand whenever you have a question or need help with your work.
* If you need to go to the restroom, please raise your hand and show me the restroom sign. I will nod at you to go to the restroom so that no one is disturbed. If I am teaching, please do not ask to go to the restroom.
* The library will be open all day this year, so you will be allowed to go to the library during homework time. You need to make sure that you have already taken your AR test over the book before returning it.
* Whenever you leave the room, the procedure is to ask first. I MUST know where you are at all times!
* Whenever the class leaves the room, line up in number order unless otherwise asked.
* When the class passes through the hall, you will walk quietly and remain in line. There will be no talking, getting out of line, running, or pushing.
* I have **very high expectations for your behavior.** I expect you to be kind and respectful to everyone **at all times.** **Bullying or disrespect of any kind will not be tolerated.** We are a family this year and I expect you to take care of each other! **It is not an option**, that is just the way it is.
* If you ever have any questions or problems, please talk to me. I am here for you! These procedures are to help ensure that your fifth grade year is productive and safe. Have a great year! :)

Please sign at the bottom if you have read and understand class procedures. This will remain in a folder with the student at all times.

Student Signature: ­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Teacher Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_